

WEST TORONTO JUNCTION HISTORICAL SOCIETY MINUTES

General Meeting

June 3, 2021 by Zoom

Present: Christopher Sears (Chair), Richard Lundeen, Vandra Masemann, David Muir, Hope Humphrey, David Bridge, Cassandra Pollack, Diana Blake, Diana Fancher, Frank Remiz, Barbara Titherington, Mary Collins, Gordon Craig, Jim Adams, Joseph Collins, Ali Shan Artani, Brenda Halliday, Kosta Karakatsanis, Ken Sharratt, Lance Gleich, Madeleine McDowell, Phyllis Ratzlaff, Wendy Weaver, Ron Courtney, Roy Fischer, Volker Masemann, Raymond Kennedy, Robert Weese and 7 other participants (total 35 during presentation).

Purpose of the Meeting: to hear our guest speaker and to hold a business meeting.

Presentation Section

- 1. Welcome and check for Quorum.** Christopher Sears welcomed participants, confirmed quorum and initiated the meeting at 7:00 pm. He requested participants to keep the microphones muted and to use the Zoom chat function to ask questions.
- 2. Land Acknowledgement – Hope Humphrey.**

Following the Land Acknowledgement, Hope made the following statement on behalf of the WTJHS to honour and commemorate the lost lives of 215 Indigenous children in unmarked graves at the former residential school in Kamloops, B.C., part of the Tk'emlups te Secwépemc First Nations community:

"The WTJHS acknowledges the pain felt by the Indigenous community of the 215 children whose lives were taken at the former Kamloops residential school in B.C. In honour and respect for the 215 children, the WTJHS invites you to join us for a moment of reflection in solidarity with Indigenous communities."

- 3. Introduction of the guest speaker, Beate Bowron – Christopher Sears**
- 4. Evening's Presentation by Beate Bowron – Beate** spoke about the period from 1985 to 1993 when she worked as a City of Toronto planner at site offices in the Junction. She advised that many of the photos she would be showing are under copyright and requested that they not be copied. Her presentation was recorded for the WTJHS archives. She concluded her presentation at 7:40 pm, followed by over 30 minutes of questions and discussion with Beate and among WTJHS members about that period and more recent events in the Junction and neighbouring areas.

Christopher Sears thanked the speaker and announced a five-minute break before the business meeting would begin.

Business Meeting

- 5. Welcome to Business Meeting and verification of the quorum** – Christopher Sears announced the start of the business meeting at 8:20 pm with 21 participants. He thanked participants for returning after the break. Quorum was verified.

- 6. Approval of Minutes of General Meetings on March 4, April 1 and May 5, 2021** - Richard Lundeen referred to the minutes of the previous three general meetings, which had been posted for review on the WTJHS website. He briefly summarized the focus and decisions made at each meeting.
Richard Lundeen moved approval of the minutes of the March 4, April 1 and May 5 2021 general meetings, seconded by Madeleine McDowell. Approved.

- 7. Treasurer's Report** – Christopher Sears
 - a) Financial status (report appended) – Christopher Sears reported that the current bank balance is \$14,588.50, with expected cheque payments of \$1,871.53 in the next few weeks. He also reported on t-shirt expenses and the status of the second order of 100 t-shirts from another supplier (as approved at the May 5 2021 general meeting). In response to a question, he summarized the history of the first unsuccessful t-shirt order. Christopher Sears moved acceptance of the Treasurer's Report, seconded by Diana Blake, Approved.

 - b) Approval of 2021 Budget (appended) – As explained in the Treasurer's report, the 2021 budget was presented and discussed in draft form at the February and March general meetings. It had been scheduled for approval at the April 1 general meeting but was not dealt with then due to other pressing business. There has been an adjustment to the 2021 budget for a higher merchandise expense due to the recent issues with the t-shirt order. In response to questions, Christopher explained that the increase shown in the licence fee to the Toronto Public Library is to carry the possible amount that might be payable unless the TPL confirms that no fee is charged while WTJHS was not allowed access to our archives during the pandemic. This is referenced in Note 3. Christopher also reported that information will be posted on our website about how to order and pay for t-shirts and available sizes. He plans to contact the Junction and Annette Farmers' Markets to request free spots to sell t-shirts. Another matter raised, whether to continue to pay for a subscription for the Ontario Historical Society's journal, was referred to the Executive. Christopher Sears moved approval of the 2021 budget, seconded by Diana Fancher. Approved.

- 8. Membership Report** – David Bridge (report appended)
David summarized his Membership Report dated June 3, 2021. Current annual paid membership is 115, plus 36 Life Members, for a total membership of 151. He noted that payment using PayPal now is the predominant method, with cheques and cash now a much smaller proportion. David thanked the Phone Crew for its efforts in increasing the number of 2021 renewals.
David Bridge moved acceptance of the June 3 2021 membership report, seconded by Dave Muir. Approved.

9. Nominating Committee Report – Hope Humphrey

Hope summarized the activities, results and planned next steps by the Nominating Committee to fill the four officer positions. Three excellent candidates have offered to fill the Treasurer, Membership Secretary and Recording Secretary positions. The committee is now focused on filling the President position to have a full slate for the fall AGM. Hope asked for suggestions on historical websites for posting the President vacancy, and noted that in-person outreach is needed.

Christopher Sears reported on the positive discussion with Ali Artani about the Treasurer role and the planned ‘apprenticeship’ period over the summer during which Ali will become familiar with the role and workload. David Bridge reported on his positive discussion with Adrian Schincariol regarding the Membership Secretary role. He is confident that Adrian can fulfill the role but noted Adrian’s concerns about the potential workload. He suggested that it may be helpful to look for other candidates to take on small roles, thereby relieving workload for all the executive positions. After discussion, there was a consensus that the Executive should set up a separate process to recruit and match potential volunteers with smaller but important roles and not assign that additional task to the Nominating Committee.

10. Leader and Recorder Report – Cass Pollack and Vandra Masemann

Cass Pollack reported that she has received the printer’s proofs for 2021 Issue 1 and expects it will be printed and delivered next week for distribution. Vandra had nothing more to add.

11. Adjournment

Dave Muir moved adjournment. Approved. The meeting adjourned at 9:30 p.m.

Items tabled at meeting (attached):

- Treasurer’s Report (accepted)
- Proposed Budget for 2021 (approved)
- Membership Report (accepted)

Treasurer's Report – June 3, 2021

| | |
|---|-------------|
| The current bank balance is: | \$14,588.50 |
| Outstanding cheques: | \$0.00 |
| Expected cheque payments in the next few weeks: | \$1,871.53 |
| T-shirt purchase | \$1,065.59 |
| L&R printing | \$477.11 |
| L&R mailing | \$328.83 |
| T-shirt Sales: Received to date for sales of 6 shirts | \$150.00 |

T-shirt Expenses

The initial supplier contracted cost \$863.00 plus HST of \$112.19, for a total of \$975.19. The shirts could not be used and the Kiing Multimedia refused to refund our money. We have had to write the expense off as a loss. With the second supplier, Toronto Tees, the T-shirts were as expected at a cost of \$943.00 plus HST of \$122.59, for a total of \$1,065.59. We will be able to get back the HST in our federal HST rebate.

Therefore our foray into merchandising has cost \$1,806.00 for 100 T-shirts (\$18.06 per shirt). We are selling the shirts for \$25 each for a profit of \$6.94 per shirt. This is very close to the amount of money we make per green book (when sold through book stores).

Motion to accept the Treasurer's Report

2021 WTJHS Budget

The 2021 WTJHS Budget was presented in draft form at the February and March general meetings as well as the Executive meetings in January, February and March this year. The intention was to have the final budget presented at the April 2021 AGM for approval by the membership. Normally we are required to give 30 days notice prior to a vote for an item like this, however the Executive feels that given the previous presentations, discussions about, and revisions to the 2021 Budget, and given that the vote had been scheduled for the intended April 2021 AGM, there has been sufficient notice to the membership. Therefore we feel that it is reasonable to present the 2021 Budget for the approval at tonight's meeting. The delay in presenting this budget has caused the adjustment of the "Merchandise" expense to reflect recent difficulties with the printing of the t-shirts.

Our primary concern is that we not repeat the situation we encountered in 2020 where the budget was presented so late in the year as to be useless as a guide to the Executive.

| 2021 Proposed Budget | | | | |
|---|--|------------------------|------------------------|--------------------------|
| Revenues | | 2020 Budget | 2020 Actual | 2021 Proposed |
| Membership | | 4000 | 4125 | 4500 |
| Grants | | 4500 | 1545 | 1545 |
| HST Rebates | | n/a | 0 | 3000 |
| Gifts & Contributions | <i>Note 1</i> | 4000 | 2049 | 5200 |
| Book Sales | | 2500 | 1680 | 2000 |
| Merchandise | | 2500 | 0 | 1500 |
| Total | | 17500 | 9399 | 17745 |
| Expenditures | | | | |
| Newsletter/Journal | <i>Note 2</i> | 1900 | 1275 | 3200 |
| Publications (Books sold, etc.) | | 5000 | 0 | 500 |
| TPL Licence Fee | <i>Note 3</i> | 2940 | 2812 | 5400 |
| Merchandise | <i>Note 6</i> | 1500 | 0 | 2000 |
| Insurance | | 612 | 612 | 612 |
| Professional Services | <i>2021 Accountant: Gallagher & Mannisto</i> | 500 | 500 | 750 |
| Admin/Office Costs | <i>Note 4</i> | 600 | 185 | 350 |
| HST Paid | | 1540 | 658 | 1000 |
| Memberships in other Societies | <i>Ontario Historical Society, Architectural Conservancy of Ontario-Toronto, Archives Association of Ontario</i> | 1200 | 204 | 200 |
| Monthly Meetings / After Hours Attendant | <i>Note 5</i> | | | 900 |
| Special Programs | <i>40th Party (June)</i> | 1500 | 0 | 200 |
| | <i>WTJHS Day (Sept)</i> | | | 500 |
| | <i>Student Art Competition (2020 & 2021 awards & poster printing costs)</i> | | | 700 |
| | <i>Archives Consultants</i> | | | 3200 |
| Total | | 17292 | 6246 | 19512 |
| Variance (Revenues-Expenditures) | | 208 | 3153 | -1767 |
| <i>Note 1</i> | <i>Includes \$3200 from 40 for 40 Campaign</i> | | | |
| <i>Note 2</i> | <i>2 B&W & 1 colour (\$2200) & postage (\$1000)</i> | | | |
| <i>Note 3</i> | <i>Includes \$2549.03 for 2020 TPL Licence Fees - may be forgiven by TPL</i> | | | |
| <i>Note 4</i> | <i>Includes: Bank fees</i> | 120 | 84 | 100 |
| | <i>Office Operations</i> | 500 | 100 | 250 |

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|--------|---|--|--|--|
| Note 5 | <i>After Hours Assistance costs in discussion with TPL. 9 mtgs payment owed to TPL, approx \$750.</i> | | | |
| Note 6 | <i>Initial print cost (\$863) of t-shirts written off</i> | | | |

Membership Report – June 3, 2021



Membership Report
June 3 2021.pdf