



**West Toronto Junction Historical Society**

**2021 Annual Report  
prepared for the 2022 Annual General Meeting  
May 5, 2022**

**Prepared to record the calendar year 2021**

**Revised Final Version, June 26, 2022**

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## **Introduction**

This is the 2021 Annual Report of the West Toronto Junction Historical Society, documenting the structure, leadership, volunteers and activities of the Society during the calendar year 2021.

The Covid-19 pandemic had a significant impact on the activities of the Society during 2020 and 2021, as was the case across the nation and the world. In mid-March of 2020, widespread restrictions and closures were implemented at the federal, provincial and municipal level, including closure of the Annette Library in which the Society's archives and office are located. In-person meetings and events were not permitted for the remainder of the year and many of our planned events and activities were cancelled. The Annette Library continued to be closed during 2021, and access to the WTJHS mail was very limited. Access to the Archives was likewise restricted.

Yet, as recorded in this report, much was accomplished during 2021. This is to the credit of the Society's leadership and volunteers and to the continuing support of the membership and our broader community. We also acknowledge with thanks the very welcome support of the Government of Ontario through the Heritage Organization Development Grant.

## **List of WTJHS Executive Members and Committee Chairs in 2021**

### **Elected Executive Members**

President – Christopher Sears

Vice President – Richard Lundeen

Acting Treasurer – Christopher Sears (January to November 2021), Velvet Wilson (November/December 2021)

Recording Secretary – Diana Fancher (January to March 2021) and Justin Quenneville (September to October 2021) and Hope Humphrey (November to December 2021)

Membership Secretary – David Bridge (January to August 2021) and Adrian Schincariol (September to December 2021)

Corresponding Secretary – David Muir

### **Non-elected Executive Members**

Archives Coordinator - Vacant

Editor of The Leader and Recorder – Cass Pollack

Past-President - Vacant

### **Committee Chairs**

Display Coordinator – Hope Humphrey

Archives Committee – David Bridge

Volunteer Coordinator – Vandra Masemann

Web/Media Coordinator – David Bridge, and as of October 2021 Henry Campbell

Phone Crew Coordinator – Richard Lundeen

Fundraising Committee Members – Teresa O’Neill, Richard Lundeen, Christopher Sears

**Minutes of 2021 Annual General Meeting (re year 2020)**

4 November 2021

7 pm WTJHS AGM Meeting via Zoom

In attendance: Christopher Sears (President); Richard Lundeen (VP); Adrian Schincariol (Membership Secretary); David Bridge (Archives & Web); Dave Muir (Corresponding Secretary); Vandra Masemann (Chair of L&R Editorial Group); Cassandra Pollack (Graphic Designer and Editor of L&R); Hope Humphrey (Chair of Nominating Committee); plus 19 members of the WTJHS

**Minutes recorded by Hope Humphrey**

**\*Note: For all items with a reference to the WTJHS\_AGM\_2021, that document is available on our website at wtjhs.ca.**

Item	Description	Action
1	Opening (Call to Order): Welcome by President Christopher Sears who welcomed participants to the delayed 2020 AGM. AGM delayed due to the pandemic. Quorum was verified.	
2* &3	Meeting Format: Christopher Sears asked for addition to the agenda. See attached document (WTJHS_AGM_2021_Documents.pdf). No additions/changes. Christopher Sears moved that the Agenda be approved. Madeleine McDowell seconded. The motion was CARRIED.	
4.*	Minutes of Oct 22 AGM (2020 Annual Report p. 5, in attached documents)– Richard Lundeen highlighted a couple of items from the minutes. Last AGM passed By-law No. 2 authorizing society to use electronic voting for all electronic meetings. Appointed accountant rather than bookkeeper. Last year’s President’s report became part of the L&R. Asked for amendments. A deletion to minutes was noted in 7c) 1 <sup>st</sup> paragraph, last sentence (underlined phrase), “Past Treasurer Volker Masemann confirmed that he had experienced similar issues with the current bookkeeper, agreed with the desirability of finding a replacement and supported the reasonableness of the proposed fees.” Richard moved approval of the minutes with deletion. Adrian Schincariol seconded. The motion was CARRIED.	Richard will amend AGM minutes with deletion of phrase in 7c).

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5a)*	<p>Treasurer’s Report – See attached document (WTJHS_AGM_2021_Documents.pdf). Christopher Sears began with comparison of the projected 2020 budget with the actual spending to the end of Oct 2021. Memberships and grants are similar to the amounts projected in the 2020 budget. No HST rebate yet. Financial contributions and book sales down. Merchandise is spot-on to the predicted amount. The predicted Revenue was \$17,745 and the actual Revenue to Nov 4, 2021 is \$10,922.</p> <p>Expenditures: L&amp;R journal : There are 2/3 of printing and postage costs presently as expenses current L&amp;R, not submitted yet. No 2021 publications yet – have budgeted \$500 for editorial changes to Red book prior to printing, may still happen in 2021. Haven’t paid any TPL licensing fees (\$300/month) for use of space within the Annette basement for 2020. At start of pandemic TPL said the WTJHS did not need to pay for the months shut out of the library. Christopher has recently inquired about signing a contract with the TPL for the next 3 years. The TPL has not responded. Bottom line is inflated presently as once TPL starts charging for licensing fee, expenses will increase. Merchandise has sold well. Insurance expenses &amp; professional service fee of accountant hasn’t changed. Slight admin costs with Archives purchases.</p> <p>Still owe TPL for meeting room space a few months in 2019. But no contract for meeting room space &amp; after-hours library fees since 2019. Could be asked to pay for this later in 2022. Christopher inquired 4 months ago and no response from TPL. Special programs – WTJHS 40th anniversary &amp; Junction Day were cancelled. HumberSide Student Art competition winner cheques were issued last June. No Archivist consultant fees for 2020. Expenses considerably less than predicted just over \$7000 instead of \$19500.</p>	
6. b)	<p>Treasurer’s Report – Approval of 2020 Financial Statements - The 2020 financial statements are part of the 2020 Annual Report, p. 14-16, attached. Christopher moved approval of the 2020 financial statements, seconded by Hope Humphrey, CARRIED</p>	
6. c)	<p>Treasurer’s Report – Reappointment of Accountant – Christopher Sears moved the reappointment of the Accounting firm – Gallagher &amp; Mannisto, Chartered Professional accountants to complete the WTJHS financial report for 2021. Seconded by Richard. CARRIED. Chris moved acceptance of the Treasurer’s report. Seconded by Velvet Wilson. CARRIED.</p>	
7.*	<p>Membership Report, See attached document (WTJHS_AGM_2021_Documents.pdf). Adrian Schincariol reported 163 total memberships as of Oct 18<sup>th</sup>,2021 which include 36 Life members and 127 annual memberships. Of the 127 there are 22 new</p>	<p>Adrian will investigate how the Square</p>

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	<p>memberships this year. Payment of the 2022 Membership ideally should be paid January, 2022 otherwise the volunteer phone crew has to call. Reminder email in January to renew for 2022. The L&amp;R also has a written reminder about membership renewal as well. On label of L&amp;R it shows the expiration date. Madeleine McDowell commented that often there are written reminders included with the L&amp;R to ask individuals to renew. WTJHS January email should ask members to pay up. Adrian moved that the Membership Report be accepted. Lance seconded.</p> <p>CARRIED</p>	<p>payments come into the total payments. A reminder Mailchimp email would be useful in January to remind members to renew their memberships.</p>
7 a)*	<p>Proposal to Reinstate Life Membership, David Bridge – See Attached document (WTJHS_AGM_2021_Documents.pdf). Proposal is to add a Lifetime Membership category (10x current amount of single or family membership). Rationale for lifetime membership - it fosters a belonging within the society, life members demonstrate a commitment to the group, this membership is more convenient as less payments to collect.</p>	
7b)*	<p>Proposal for Archive Founder Membership &amp; Life Membership, David Bridge – See Attached document (WTJHS_AGM_2021_Documents.pdf). These members donate \$1000 for Lifetime membership (worth \$350, no tax receipt) and remaining balance is a donation to Archives (tax deductible). Could offer individuals a choice either direct \$1000 to Archives or donation plus membership.</p> <p>Need to decide btw Life x2 or single Life membership. Discussion on what constitutes Lifex2 or Family memberships. Other organizations have only single Life memberships. Individual Life and Life x2 for 2 people living at same address, not multigenerational, lasts 1 generation. Perhaps limit to 2 individuals/family or family members up to age 18. Age/time limit? Referred to Exec committee for further discussion of the exact criteria of a Life x2 membership and how to administer. Amendment to Motion: Life Membership category (to be determined by the Exec committee) to be reinstated effective in 2022 or 2023 at an amount of 10x the annual membership fees. In the future, if the individual membership fee is raised, the Life Membership fee should also be raised. Chris presented this amendment to first motion. Jim Baxter seconded motion. CARRIED. David B. proposed this new motion - Life Membership category (to be determined by the Exec committee) to be reinstated effective in 2022 or 2023 at an amount of 10x the annual membership fees. Also in this</p>	<p>Referred to Exec committee for the exact criteria of a Life membership and how to administer.</p>

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	<p>motion is the reinstatement of the Archives Founder category of membership. Exec board will reclarify exact wording of the Archives Founder membership. Hope seconded. CARRIED.</p>	
8*	<p>Proposed Code of Conduct, Richard Lundeen – See Attached document (WTJHS_AGM_2021_Documents.pdf). Read out the proposed code of conduct. Received well by the members on the AGM Zoom. Richard moved that the Code of Conduct is approved to take effect immediately, and that the President ensure the approved Code of Conduct is communicated to all members. Jim Baxter seconded. CARRIED.</p>	<p>The President will ensure the approved Code of Conduct is communicated to all members by Mailchimp and other channels in the future.</p>
9*	<p>Publication Policy for the Leader and Recorder, Richard Lundeen – See Attached document (WTJHS_AGM_2021_Documents.pdf). This policy was approved by the WTJHS Exec committee on Sept 7, 2021. WTJHS asserts copyright for the L&amp;R package. Planning for online electronic issues of past issues (at least 2 years old) to be made available. Frank Remiz concerned the WTJHS is becoming overly bureaucratic. Louise wants to ensure our policy conforms to Canadian Copyright Law. WTJHS Exec wants to ensure protection of the L&amp;R content and the masthead. The Editorial group should ensure that copyright laws are followed. Diana asked whether individual authors maintain copyright for their individual articles? Yes, as reflected in the last paragraph of policy. Vandra believes the masthead is a trademark and should be protected. Could include more detailed sentence or two more to ensure masthead is trademarked in this document. Jim Baxter thought if we include a copyright symbol on each L&amp;R issue, it should be copyrighted. Velvet brought up fair-use, and to look at copylaw and how we would enforce the policy. Vandra thinks we should lay a statement to claim for the masthead on first pgs of L&amp;R. Edit to statement #8 of the Policy for publication of The Leader and Recorder – should be depository not depository institutions. Richard suggested these comments be referred to the Exec board and then through to the Editorial group. Frank Remiz commented that he thought the WTJHS should be encouraging residents to use our published materials in contrast to protecting the content. An Exec committee will organize a committee for comment on this.</p>	<p>These individuals had comments regarding the Publication policy:  Louise Freyburger  Diana Fancher  Vandra Masemann  Jim Baxter  Velvet Wilson  Frank Remiz.  The Exec committee will review copyright procedures including laying claim to the masthead.</p>
10*	<p>Proposal for an Honorarium for Editorial Professional Services for L&amp;R, Christopher Sears – See Attached document (WTJHS_AGM_2021_Documents.pdf). Proposal read out. Diana</p>	<p>The Treasurer will budget this item</p>

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	<p>stated honorarium should be given to person who did the computer design/layout, not actual editing. Honorarium per issue for 3 issues/year. Cap of 3 issues/year should be added to proposal. Raymond Kennedy had a concern of paying someone for a work done in a volunteer organization. Suggested an honorarium at the end of the year if the person completes the work. Christopher mentioned that the L&amp;R acquires professional skills beyond a volunteer service. Design &amp; layout, the conceptual editing, was part of the budget from 1986 to 2011. Volunteer organizations are continually evolving over time. A more professional look is needed. Louise thinks society should pay for layout and design, not the editing. Credit for the L&amp;R editorial board should be stated in the L&amp;R. Amendment to motion – That, beginning in 2022, an honorarium for each issue be given to the Editor of Leader and Recorder in recognition of the professional design and layout services provided to a maximum of 3 issues/year. Richard seconded for amended motion. CARRIED. The motion was then proposed by Christopher and seconded by Madeleine. CARRIED.</p>	<p>within the 2022 budget. A statement should be added to the L&amp;R stating who is on the L&amp;R Editorial Board.</p>
11	<p>President’s Update, Christopher Sears – Firsts this year – new accountant, all financial information was in in April, new merchandise in form of t-shirts, attended 4 Farmers’ Markets this summer where we sold t-shirts and memberships. Delayed AGM as not enough people to serve on Exec committee. Thx to Nominating committee for recruiting new Exec candidates. The WTJHS is in an excellent financial situation presently and has a full slate of candidates for the AGM.</p>	
12	<p>Motion: To accept the decisions and actions of the elected Officers and the Executive since the last AGM (Oct 22, 2020). Presented by Christopher Sears. Seconded by Madeleine. CARRIED.</p>	
13	<p>Election of Officers: Supervised by past Vice President Rebecca Holland. See Attached document (WTJHS_AGM_2021_Documents.pdf). Thank you to all those who put their names forward for these positions even those who had to withdraw.</p> <p>a) Slate of Officers for 2021 Retiring Vice-President Rebecca Holland chaired this section of the AGM. She referred participants to the slate of candidates for Officer positions that had been distributed in advance. She invited any nominations from the floor. No nominations were made from the floor. Rebecca moved that nominations are closed, seconded by Lance Gleich, CARRIED</p> <p>b) Election of Officers: Past Vice President Rebecca Holland Rebecca Holland reiterated the voting procedures and presided over the election of officers.</p>	

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	<p>Officers until the next AGM:                  President: Christopher Sears                  Vice-President: Richard Lundeen                  Treasurer: Velvet Wilson                  Membership Secretary: Adrian Schincariol                  Recording Secretary: Hope Humphrey                  Corresponding Secretary: Dave Muir                  The slate of candidates was moved by Rebecca Holland, seconded by Lance Gleich. CARRIED. No one opposed. Rebecca declared the new WTJHS Officers elected.</p>	
14	<p>Motion to thank retiring members and volunteers for their service especially for their efforts to make the society function this past year. Moved by Christopher Sears, seconded by Lance Gleich, CARRIED.</p>	
15	<p>Motion to adjourn the meeting – Christopher Sears. CARRIED                  The meeting adjourned at 9:23 PM.</p>	

**West Toronto Junction Historical Society**

**By-Law No. 2**

**Whereas** the Constitution of the West Toronto Junction Historical Society (the “Society”) provides in Section VI By-laws:

By-laws shall be established and set forth as may be required, but conditional by-laws are not permitted, nor shall any by-law be established or amended unless it be in accordance with the Constitution of this Society. By-laws may be introduced, revised, altered, or amended only upon thirty (30) days prior notice to the annual general meeting, or such special meeting as may be called to deal with the matter. A vote of two-thirds of the membership present and voting shall be required to establish, revise, or amend any by-law, providing that the number of members present and voting constitutes a quorum. All proposed amendments shall be submitted in writing.

And **Whereas** the Corporations Act of Ontario, Section 125.1, Members Meetings, provides:

**125.1** (1) Unless the by-laws of a corporation provide otherwise, a meeting of the members may be held by telephonic or electronic means and a member who, through those means, votes at the meeting or establishes a communications link to the meeting is deemed for the purposes of this Act to be present at the meeting. 2017, c. 20, Sched. 7, s. 31 (1).

**Therefore be it enacted** as a by-law of The West Toronto Junction Historical Society (the “Society”) as follows:

1. **Electronic Voting at Members' Meetings:** An annual general meeting or a special meeting of the members may be held by telephonic or electronic means and a member who, through these means, votes at the meeting or establishes a communications link to the meeting is deemed to be present at the meeting.
2. **Electronic Voting at Executive Committee and Standing Committee Meetings:** A meeting of the executive committee or any standing committee may be held by telephonic or electronic means and a member of the executive committee or standing committee who establishes a communications link to the meeting is deemed to be present for the meeting.
3. **Electronic Voting is Discretionary:** The authority established by this by-law to hold a meeting of the members or of the executive committee is at the discretion of the executive committee.

The foregoing by-law is hereby enacted as By-law No. 2 of the Society, said by-law having been passed by the Executive Committee on the 17th day of September, 2020, and duly approved by a vote of two-thirds of the membership present and voting in the duly constituted annual general meeting on the 22nd day of October, 2020, pursuant to the Constitution of the Society and in accordance with the Corporations Act of Ontario, s. 125.1.

I, the Recording Secretary of the West Toronto Junction Historical Society, certify this to be a true copy of By-law No. 2, approved at the Society's Annual General Meeting on October 22, 2020 (signature made on page 2 of 2).

Recording Secretary: Richard Lundeen



## **President's Report for 2021– Christopher Sears**

2021, a year awaited with bated breath, when we were going to have vaccines (at last) that would finally put Covid-19 out to pasture, properly fenced in, and available for study. The rest of us would joyfully return to our former lives. Remember? No? Then settle in and enjoy this recapitulation of the WTJHS' 2021.

I want to start with a grateful acknowledgement of our WTJHS Executive Committee, the core group that regularly gives up their time to meet, discuss and determine just how we keep the WTJHS afloat and relevant in the 21st century. My sincere thanks go to David Bridge, Diana Fancher, Hope Humphrey, Richard Lundeen, Vandra Masemann, Dave Muir, Cassandra Pollack, Justin Quenneville,

## West Toronto Junction Historical Society – 2021 Annual Report

Adrian Schincariol, and Velvet Wilson. All of these dedicated volunteers have helped make 2021 a better year for the WTJHS, better than was thought possible back in January 2021.

As is usual with the WTJHS we skipped having a January meeting to give everyone plenty of time to recover from the holiday season. The hiatus did allow the Executive Committee members to get prepared for the new year's program. This year was to be our first full year of online presentations, so despite our successful zoom meetings in the fall of 2020, the time was spent getting our zoom-ing skills up to scratch.

We started the year on February 4th, 2021, when we had a presentation from Ted Glenn. Ted was returning for his second visit to the WTJHS. This time Ted took us back to 1870 when two reporters (one with international burlesque star wife in tow, who ended up writing much of her husband's reporting!) set off from Toronto to cover one of the biggest stories in Canadian history: Colonel Garnet Wolseley's 1870 Expedition to the Red River. There were events of high drama, of tragedy, and as always with Canadian history, hints of comedy!

On March 4th we heard from John Maniezzo about the "Toronto Carrying Place". John traced the history of this indigenous trail linking Lake Ontario to Lake Simcoe, and on to Penetanguishene and Lake Huron. John was able to show how traces of the trail can be seen in historic photos of the "Belt Line" and the "Weston Plank Road". This was a very interesting look into our "Shared Path".

One of the by-products of the WTJHS-sponsored 2020 Art Competition, was the striking images created by the students at Western Technical Commercial High School. After many years of the membership discussing the creation of merchandise to promote the WTJHS, we finally took the plunge in March of 2021. We began the process of having T-shirts printed using the image of the winner of the competition. This process took a few months due to a couple of setbacks in the printing process. Nevertheless we took possession of 100 beautiful T-shirts in early May and we began deliveries to members anxious to have their very own T-shirt.

We had scheduled the Annual General Meeting for April 1st, 2021. Unfortunately we could not find enough volunteers willing to fill all the elected officer positions. In the past we have regularly had to cover for a single vacancy, however this time there were too many to proceed. So we hosted a "40th Anniversary – Creating WTJHS's Future" session. We took the opportunity to speak about the various activities we do and what volunteer opportunities were available in the WTJHS.

The AGM was tentatively re-scheduled for the fall to give the Nominating Committee time to find suitable candidates. This situation underlined the need for a permanent Nominating Committee whose sole focus is the development of a pool of volunteers so we don't have to deal with a similar situation in the future.

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On May 6th, 2021 we hosted Bill Freeman to hear his presentation on “Casa Loma, Canada’s Fairy-Tale Castle and Its Owner, Sir Henry Pellatt”. Bill Freeman is a writer of eighteen books on Canadian life and urban issues, including *Shantymen of Cache Lake*, which won the Canada Council Award for Juvenile Literature. It was fun to revisit our famous landmark with Bill. What impressed me the most was that Bill managed to make this familiar landmark interesting again to this blasé Torontonians.

On June 3rd, 2021 we engaged in an ambling walk down memory lane with Beate Bowron. Beate was a City of Toronto community planner for the West Toronto Junction and the Junction Triangle during the early 1980’s. She worked out of a storefront office on Dundas Street West east of Keele Street. The real treat of the evening was to hear from some of the WTJHS’ original members on their recollections of the times as triggered by Beate’s presentation.

On June 22nd Richard Lundeen (the coordinator of the WTJHS’ 2021 Art Competition), Cassandra Pollack (L&R Editor) and myself presented awards to the winners of the 2021 Art Competition at a small ceremony in the “Key” in front of Humber College. It was a privilege to meet such accomplished young people! Please have a look at “The Leader and Recorder” 2021 Issue 2 for further details and to read the artists’ statements.

Starting in late June the T-shirt sales volunteers (Diana Fancher, Ruth Dobb, Hope Humphrey, and yours truly) began attending local farmer’s markets to sell our books, memberships and T-shirts. We quickly realized that we were naive in thinking we didn’t really need four of us to attend the markets. We discovered that setting up involved a considerable effort and we needed all of us to make it work efficiently. Our first event was the Annette Farmers’ Market on June 30. From then on until September we attended once a month at the Junction Farmers’ Market held in Baird Park. We managed to sell a couple dozen T-shirts, a significant number of Green Books, and a surprising number of memberships! By the end of the summer we had sold a total of 63 T-shirts through the farmers’ markets and direct sales to our members!

In October we enjoyed an evening with David Miller, our former Councillor for Ward 13 and subsequently Mayor of Toronto. David is an engaging and entertaining speaker and his list of accomplishments is long so there were plenty of topics to discuss. The interview was recorded for a future WTJHS internet video source, a source that the Executive Committee needs to investigate as part of our snail’s pace movement towards providing on-line access to our resources.

At last in November we held the 2021 AGM in all its pomp and glory. There was a parade of trumpeters preceding the Executive Committee, who rode in on chariots pulled by teams of

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magnificent horses! The cheering from the assembled throng was deafening. After the crowd settled down we turned to the business at hand and worked our way through a number of important motions. We established a new: Code of Conduct; L&R Publishing Policy; Honorarium for The Leader and Recorder design and layout; a new “Life Membership” option; and lastly and most importantly, we elected a full slate of officers! The collective sigh of relief from the assembled masses was audible!

### The Elected Officers for 2021-2022

President - Christopher Sears

Vice-President - Richard Lundeen

Treasurer - Velvet Wilson

Membership Secretary - Adrian Schincariol

Corresponding Secretary - Dave Muir

Recording Secretary - Hope Humphrey

To round out the year our December meeting featured Raymond Kennedy, a founding member, renowned CPR speaker and lifelong Junctionite, speaking about the Junction’s railroad history. As is always the case with Raymond, I learned something new about the heydays of passenger rail in Ontario. After the presentation we held a fun Junction history quiz led by Hope Humphrey, with plenty of questions to get everyone scratching their heads searching for the answers. To end the meeting we heard from Hope Humphrey and David Bridge who presented WTJHS Recognition Awards to Joan Miles and Raymond Kennedy respectively to thank them for their many, many years of service to the WTJHS.

So there is the year in review. Some successes and some setbacks, all achieved within the overall atmosphere of low-level pandemic anxiety. I wonder what 2022 will have in store for us, eh?

Christopher Sears

President

**WTJHS**

**WEST TORONTO JUNCTION HISTORICAL SOCIETY**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2021**

**(unaudited)**

**(SEE COMPILATION ENGAGEMENT REPORT)**

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### COMPILATION ENGAGEMENT REPORT

To Management of West Toronto Junction Historical Society

On the basis of information provided by management, we have compiled the balance sheet of West Toronto Junction Historical Society as at December 31, 2021 and the statement of revenue, expense and members' equity for the year then ended, and Note 2, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Toronto, Ontario  
June 22, 2022

*Gallagher & Mannisto*

Chartered Professional Accountants  
Licensed Public Accountants

WEST TORONTO JUNCTION HISTORICAL SOCIETY

BALANCE SHEET AS AT DECEMBER 31, 2021  
(unaudited)

(SEE COMPILATION ENGAGEMENT REPORT)

ASSETS

	<u>2021</u>	<u>2020</u> (Note 3)
CURRENT ASSETS		
Cash	\$ 19,768	\$ 15,577
HST refundable	1,913	1,134
Inventory	<u>5,431</u>	<u>5,355</u>
	<u>\$ 27,112</u>	<u>\$ 22,066</u>

LIABILITIES AND MEMBERS' EQUITY

CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 1,000	\$ 750
MEMBERS' EQUITY	<u>26,112</u>	<u>21,316</u>
	<u>\$ 27,112</u>	<u>\$ 22,066</u>

**WEST TORONTO JUNCTION HISTORICAL SOCIETY**  
**STATEMENT OF REVENUE, EXPENSE, AND MEMBERS' EQUITY**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**  
**(unaudited)**  
**(SEE COMPILATION ENGAGEMENT REPORT)**

	<u>2021</u>	<u>2020</u> (Note 3)
<b>REVENUE</b>		
Membership fees	\$ 4,620	\$ 4,125
Contributions	2,753	834
Merchandise sales	1,575	-
Grants	1,545	1,545
Book sales	986	2,175
Events	200	1,065
	<u>11,679</u>	<u>9,744</u>
<b>EXPENSE</b>		
Newsletter	1,722	1,275
Office and general	1,383	-
Cost of T-shirts	1,349	-
Accounting	1,000	750
Insurance	612	612
Cost of books sold	381	1,449
Events	250	47
Memberships	102	354
Bank charges	84	84
Occupancy cost	-	600
	<u>6,883</u>	<u>5,171</u>
EXCESS OF REVENUE OVER EXPENSE	4,796	4,573
MEMBERS' EQUITY AT BEGINNING OF YEAR	<u>21,316</u>	<u>16,743</u>
MEMBERS' EQUITY AT END OF YEAR	<u>\$ 26,112</u>	<u>\$ 21,316</u>

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2021**

**(unaudited)**

**(SEE COMPILATION ENGAGEMENT REPORT)**

**1. NATURE OF ORGANIZATION**

The Society was incorporated as a not-for-profit without share capital organization during 1981 and is registered as a Canadian Charitable Organization. The Society seeks to preserve and tell the history of Toronto's West Junction neighbourhood through its archives, tours, public lectures and publications. It is a not-for-profit organization and therefore is exempt from income taxes.

**2. BASIS OF ACCOUNTING**

The basis of accounting applied in the preparation of these financial statements is on the historical cost basis, reflecting cash transactions with the addition of accounts payable and accrued liabilities.

**3. COMPARATIVE FIGURES**

The comparative figures have been restated to reflect the forgiveness of rent due to the Toronto Public Library for 2020. The restatement resulted in 2020 occupancy cost being reduced by \$2,212 and adjustments to the bank and HST accounts as at December 31, 2020. Rent was also forgiven

## **Corresponding Secretary's Report – David Muir**

The Corresponding Secretary is responsible for all correspondence of the Society unless otherwise assigned. The specific duties include monitoring the [junctionhistorical@gmail.com](mailto:junctionhistorical@gmail.com) email account and responding to those communications. The Society typically receives two or three inquiries per month for historical information about the Junction to which I respond if I can or refer to the Archives Committee. The Society also receives routine business correspondence which is forwarded to the appropriate committee or officer for action.

In addition to these core duties the pandemic brought new duties to the role, hosting successful Zoom meetings. With the pandemic shutdown, the Society was required to cancel two speakers scheduled to speak at monthly meetings in the Spring of 2020. Beginning in September 2020 the Society began planning its “virtual” re-opening. As Corresponding Secretary, I hosted several executive meetings on Zoom as well as the 2020 Annual General Meeting on October 22, 2020. Our first Zoom event on December 3 2020 featured a presentation and question and answer period. These meetings were well received and attracted 30 to 40 participants on each occasion. I continued to host similar Zoom meetings, and presentations continued in 2021.

Later in 2021, the Executive asked me and Vandra Masemann to explore the need to register a trademark on the name and masthead of our Journal, *The Leader and Recorder*. Our recommendation was that we should register our existing common law trademark. This was accepted by the Executive, and an application to register the trademark was completed in early April of 2022.

**Adrian Schincariol**

**WTJHS Membership Report: December 30, 2021**

WTJHS Membership Report: December 30, 2021

2021 Expiry	112	
2022 Expiry	17	
<b>Total 2021-2022</b>	<b>129</b>	129
<b>Life Members</b>	<b>35</b>	<b>35</b>
<b>Grand Total</b>		<b>164</b>

22 new members this year so far

**Payment Method, 2021-22 memberships**

Paypal	85
Cheque	32
Cash	3
EFT	3
Square	5
Complimentary Copies:	34

## Committee Reports:

### VOLUNTEER COORDINATOR'S REPORT for 2021

#### Vandra Masemann

Because of the pandemic, the list of committees and volunteers has not changed substantially since the 2020 report. However, the onset of the regulations for the pandemic in mid-March 2020 and all through 2021 affected each group of volunteers differently. The closure of the Annette Library also meant that we could not meet there for General or Executive meetings. Thus the Refreshment and Setup volunteers were not needed. The Archives volunteers ceased staffing our Archives Public Hours as soon as the Annette Library closed in March 2020. But we did respond to questions raised by email to the best of our ability. The lack of access to our archival database and other information was a problem, but we met the challenge with our online research. Archival questions and other inquiries may be asked through our [junctionhistorical@gmail.com](mailto:junctionhistorical@gmail.com) address. David Muir will then forward them to the appropriate respondents.

The 40<sup>th</sup> anniversary planning group's activities to organize a public event in September 2020 was deferred all through 2021 as well. We did manage to mark the occasion with special content in *The Leader and Recorder*, most notably the reproduction of the students' art work from the Oil Painting Competition and a ceremony to present the prizes.

Other groups of volunteers were able to operate virtually and so carried on. The Phone Crew contacted members by email and phone during the late spring to encourage them to renew their 2021 memberships before the planned May 2021 Annual General Meeting (later deferred to November 2021).

The Editorial Group and Editor of *The Leader and Recorder* carried on as usual via email to produce one regular issue and one special colour issue devoted to the oil paintings created by art students at Humberside Collegiate Institute. Because of the tight restrictions on people meeting in groups, the Stuffing and Mailing Crew were not activated, and Gib Goodfellow has continued to do the entire job by himself.

The Fundraising Committee deferred the date for the Fundraising Campaign in 2021 but continued to meet on an occasional basis. A number of posts were made throughout the year to the WTJHS Facebook page with research on local landmarks and businesses posted by Teresa O'Neil and other volunteers which have attracted much interest.

A special effort was made in 2021 to get the Red Book, *The Leader and Recorder's History of the Junction*, proofread and ready for re-publishing in 2022. Diana Fancher and other volunteers were active in liaison with the printer and others during this preparation, and the printing and sales of the

book will bear the fruits of their efforts. The printing and subsequent sales of the fifth edition of the Green Book, *The West Toronto Junction Revisited*, have been gratifying, also due to the efforts of Diana and other volunteers. Ruth Dobb has taken over the responsibility for marketing at local bookshops.

The main impetus for volunteers to get involved again was the innovation of holding meetings via Zoom. Our regular monthly meetings were held as usual, as was the Annual General Meeting in November 2021.

Our thanks to all volunteers for carrying out their tasks during this second very unusual year. We appreciate your enthusiasm and devotion to keep the WTJHS the thriving institution that it still is.

## **LIST OF COMMITTEES AND VOLUNTEERS 2021**

### **Archives Volunteers**

David Bridge  
Mary Collins  
Vandra Masemann  
Teresa O'Neill  
David Wencer

### **Fundraising Committee**

Teresa O'Neill  
Richard Lundeen  
Christopher Sears

### **Junction History Day (40th Anniversary) Planning Committee (inactive)**

Mary Collins  
Rebecca Holland  
Hope Humphrey  
Richard Lundeen  
Vandra Masemann  
Kathleen McGinnis  
Teresa O'Neill (chair)  
Christopher Sears

### **Art Competition Selection panels**

Coordinator - Richard Lundeen  
Christopher Sears  
Oil Paintings Evaluation Panel: Madeleine McDowell, Marilyn Scott and Maria Wall  
Graphic Design Evaluation Panel: Cassandra Pollock, Annette Gaffney and Brendan Fitzpatrick

### ***The Leader and Recorder* Editorial Group**

Cassandra Pollock (Editor)  
Hope Humphrey  
Vandra Masemann (Chair)  
Madeleine McDowell  
Teresa O'Neill  
Christopher Sears (ex officio)  
Christina Sokulsky

### **Book Production and Sales**

Diana Fancher  
Ruth Dobb

### ***Leader and Recorder* Stuffing, Mailing and Delivering**

Gib Goodfellow (Coordinator)  
Christopher Clapp  
Mary Collins

Barbara Titherington  
Pat Trusty  
Christopher Sears  
Richard Lundeen  
Alex Rasper

**Phone Crew**

Mary Collins  
Ruth Dobb  
Lucy Dodd  
Gib Goodfellow  
Richard Lundeen (Coordinator)  
Sophie Rasper

**Refreshments and Setup**

Mary Collins  
Vandra Masemann  
Teresa O'Neill  
Barbara Titherington

**Setup**

Toni Ricci

***THE LEADER AND RECORDER* EDITORIAL GROUP REPORT**

**Cassandra Pollack**

***Leader and Recorder* AGM Report 2022**

This second pandemic year (2021) saw us continuing with the adjustments made in the first year, in order to continue producing the *Leader and Recorder*. We continued conducting editorial meetings by Zoom. Our access to our Archives was again extremely limited, including for weeks when the Annette Street Library was closed entirely. However we were able to make effective use of online sources such as the Toronto Public Library image database to add to the issues as needed.

Issue 1 featured Arlene Chan's memoirs of growing up in the Junction, "The Lumb Family in the 1950s." Arlene's mother, Jean Lumb, was named an Officer of the Order of Canada for her decades of activism and community work. We remembered Henry Grant Milligan, a longtime active member of WTJHS, who, among other contributions, made the display systems that we use at events. Michael Czerwenko made a generous donation to WTJHS in memory of his sister, Joan Czerwenko Peters, who took him every Saturday to the Annette Street Library. He shared memories of those times with Vandra Masemann. Members Bob and Susan Roden shared their story of how the COVID-19 pandemic made their trip-of-a-lifetime vacation plans go awry. Frank Remiz shared the results of the Membership Survey conducted in 2016. The issue was rounded out

with a couple of “Then and Now” photo comparisons created by Trevor Parkins-Sciberras.

Issue 2 was a colour issue devoted entirely to the winners of the Junction History Art Competition Part 2, Oil Painting, held with the students of HumberSide Collegiate’s Grade 12 Art Class. Val Vergara won first place, with honourable mention prizes awarded to Katrina Langstroth and Chelsea Kay. The other entrants’ paintings were reproduced in the issue as well.

Issue 3 featured a Remembrance Day initiative by local residents Katy Whitfield and Ian DaSilva, “They Walked These Streets. We Will Remember Them,” as well as an account of the Sunrise Ceremony at the Cross of Sacrifice in Prospect Cemetery by Hope Humphrey. George Rust-D’Eye shared his memories of growing up in the Junction in the 1950s. Trevor Parkins-Sciberras assembled a photo essay of TTC track work in the Junction, commemorating the TTC’s 100<sup>th</sup> anniversary. The issue concluded with the publication of the WTJHS Code of Conduct.

Other high-level administrative work was completed in 2021 by the WTJHS Executive through the creation and adoption of the Publication Policy for the *Leader and Recorder*. The *L&R*’s Editor, Cass Pollack, compiled a comprehensive list of all of the Editor’s tasks and duties. Finally, the WTJHS Membership voted approval for the re-instatement of an honorarium to be paid to the Editor for each issue, in recognition of the amount of professional time and skill required for the creation, layout, and production of the *L&R*.

Work is underway in 2022 to obtain the copyright for the name, *The Leader and Recorder*, along with the wordmark. Cass Pollack is also investigating the many options for providing online access to back issues.

In conclusion, in spite of the difficulties of gaining access to our Archives, we managed to produce the usual number of issues this year and look forward to easier conditions in 2021. We thank all those who participated in various ways – writing, proof-reading, graphic design and layout, producing address labels, and managing the stuffing, hand delivery, and mailing. Special thanks to Cass Pollack as Editor and Gib Goodfellow as the single-handed stuffer and mailer.

## **Web Report for Calendar Year 2021 – David Bridge**

This year we made 15 new posts on wtjhs.ca, mostly regarding our Zoom meetings and the AGM. There were 5,568 visitors in 2021 with 17,011 views. This represents an almost 40% increase in visitors over 2020, a good sign that we are not losing our audience on the website.

## **Social Media Coordinator's Report - Trevor Parkins-Sciberras / Richard Lundeen**

Trevor was Social Media Coordinator and managed the Society's Facebook page until mid-year. Richard carried on posting material to Facebook on an interim basis pending recruitment of a replacement Social Media Coordinator.

As of December 2021, the WTJHS Facebook page had 7000 followers, an increase from 6500 the previous year. During 2021 over 90 Facebook posts were created by WTJHS members and volunteers, each with many likes and comments. Most of the posts fell into five categories:

- Historical photos from the area with relevant information and commentary;
- Posts and photos about the history of Junction parks, elementary schools and stores;
- Posts displaying the student entries from the Junction history art competition;
- Posts promoting upcoming WTJHS Zoom events; and
- Posts shared from other Facebook pages with information and photos about the Junction.

For example, probably our most popular 2021 Facebook post outlined the history of St. Cecilia's Catholic School, including a selection of photos of activities at the school over the decades. This post reached over 8,500 people and had 213 likes, 106 comments and 61 shares.

Our Instagram and Twitter social media accounts have been dormant during the pandemic. We would like to reactivate them in 2022 once a new Social Media Coordinator is in place.

## **Archives Committee Report for Calendar Year 2021 - David Bridge**

Once again this year, we had limited access to the Archives located in the Annette Library. Our short period of access was taken up with restoring and updating the computers that had languished there, cleaning up of their files, and updating our offsite and onsite backups. A number of larger sized images were photographed for inclusion in the digital collection. Some research was done regarding photographers of the Junction.

A re-evaluation of our plans to implement the archive's records in the AtoM system was done. Since the current trial implementation is running on older versions of the operating system and AtoM, it was decided to purchase a new PC for this application and rebuild it with up-to-date software.

## **Fundraising Committee – Teresa O’Neill**

The members of the Committee are: Christopher Sears, Richard Lundeen and Teresa O’Neill. The committee was formed in 2019 to raise additional funds to support the ongoing activities of the Society and to raise funds for special projects that the Society has planned to undertake.

Our first fundraising campaign in 2019 was very successful, raising over \$3000. And then the COVID pandemic happened. We continued to meet in 2020 and were planning a Fundraising Campaign as part of the Society’s 40<sup>th</sup> Anniversary Celebrations; however, these events have been delayed. So maybe we can celebrate the “40ish” Anniversary of the Society next year.

In 2021, the committee only met a few times since it was very difficult to continue with any of our fundraising activities. We did announce a legacy campaign, the WTJHS Legacies. This campaign invites members to remember the WTJHS in their will with a bequest to the Society. You can leave money for wherever the need is the greatest or for a special project like our archives. It is all up to you. If you need further information, please contact the Society’s Treasurer at [wjtjhtreasurer@gmail.com](mailto:wjtjhtreasurer@gmail.com).

## **Phone Crew – Richard Lundeen**

The Phone Crew’s role is to contact members who have not renewed their membership for the current year in order to update them on the Society’s activities and encourage them to renew. Set up in 2017 at a time when membership had been shrinking, the Phone Crew achieved an additional 50 renewals that year, helping to stabilize our membership numbers. Similar (though smaller) results were achieved in subsequent years

As of the end of March 2021 when the Phone Crew started our renewal campaign, approximately 60 of the Society’s 2020 annual paid members and another 23 from 2019 had not yet renewed for 2021 – more than half! The pandemic created both challenges and opportunities for the Phone Crew’s 2021 renewal campaign. One challenge was to convince former members to renew when the Society’s in-person meetings and other events (such as our 40<sup>th</sup> anniversary celebration) could not take place and our archives had been closed since the start of the pandemic. On the plus side, three 2020 issues of *The Leader and Recorder* had been delivered to members, reminding them of one of the key benefits of membership, and monthly events had resumed via Zoom in fall 2020. Also, since more than usual were at home, the Phone Crew was able to reach a relatively high proportion of our list.

Our initial campaign in April and May 2021 resulted in 43 additional renewals. The remaining non-renewals either could not be reached, did not respond or, in a few cases, declined to renew.

Additional follow up throughout the year, particularly before the AGM in November 2021, led to a total of 127 annual paid members by the end of 2021, a small increase from the end of 2020.

The stellar members of the Phone Crew in 2021 were: Mary Collins, Ruth Dobb, Lucy Dodd, Gib Goodfellow, Richard Lundeen (Co-ordinator) and Sophie Rasper.

## **Junction History Art Competition – Richard Lundeen**

Part II of our art competition was completed in 2021 for high school students at Humberside Collegiate Institute. This initiative was conceived as a community outreach activity that would engage the creativity of art students in illustrating the heritage of the Junction neighbourhood. The competition was organized into two divisions: graphic design (Western Technical-Commercial School, completed in 2020) and oil paintings (Humberside). For each division, a first prize and two honourable mention prizes were awarded, with cash awards funded by donations from generous WTJHS members. The student artists gave formal permission for the Society to adapt the art for display and merchandise.

The Humberside art students completed their oil paintings and artist statements early in 2021 and, in late February, their teacher forwarded photos of the paintings. Our expert evaluation panel comprised of Madeleine McDowell, Marilyn Scott and Maria Wall assessed the paintings and selected three prize winners. Certificates and cash prizes were presented in a ceremony outside the school in June 2021. The paintings were showcased in the colour 2021 Issue 2 of *The Leader and Recorder* and complimentary copies were sent to the students, their teacher and the evaluation panel with the Society's thanks. Later in 2021, the paintings and artist statements were posted to the WTJHS Facebook page.

## **WTJHS Nominating Committee Report**

### **By Hope Humphrey**

The Nominating committee was created in March 2021 to address the upcoming vacancies of WTJHS Executive positions during the 2021 calendar year. The Annual General meeting was originally scheduled for April 2021 but delayed until Nov 2021. The purpose of the Nominating committee was to find suitable candidates for a number of executive positions – recording secretary, membership secretary, treasurer and president. The president position was reinstated luckily by the talented and committed Christopher Sears. The Nominating committee consisted of three members Hope Humphrey, Vandra Masemann and Mary Collins.

The Nominating committee advertised the vacancies in three ways – circulating letters ,flyers and emails to WTJHS members, posting recruitment flyers at the Annette library and in the Junction

and High Park areas, and then advertising online to a wider audience. The goal of the online advertising was to advertise through the numerous community FB groups, local neighbourhood community groups (eg: Gord Perks emails) and wider Toronto volunteer groups (Volunteer TO and Value Village). Attached is the recruitment flyer designed by Archives coordinator David Bridge. The community FB groups where the recruitment flyer was circulated online were the Junction High Park Bloor West Village community group, the Junction A.K.A. Malta Village!!! group, Life on Maria St, Bloor West/High Park/Junction community, TO West Bend community, Heritage High Park and the Stockyards Residents Association. Advertising to these FB groups also publicized our group to the broader community as well.

Another unconventional technique used for the recruitment for the treasurer's position was the emailing of local registered financial planners to see if anyone wanted to volunteer for the treasurer position. We found an excellent candidate in this way but unfortunately this candidate could not commit due to a conflict of interest with his financial advisor position. The posting of the recruitment poster on the Annette library led to volunteering of an excellent candidate for the recording secretary position. Unfortunately, family commitments did not allow for the candidate to take this position.

The Nominating committee was successful at recruiting these new stellar candidates Velvet Wilson for treasurer, Adrian Schincariol for membership secretary and Henry Campbell for MailChimp coordinator/webmaster. Velvet Wilson was recruited through conversations with Diana Fancher, Adrian recruited from an WTJHS ad on Gord Perks e-newsletter and Henry from our Volunteer TO portal. Hope Humphrey volunteered to be Recording secretary. These individuals all rounded out the WTJHS Executive leadership team in the Fall of 2021 and the winter 2022. Thanks to all those who have stepped up to transfer their WTJHS knowledge to these new leadership members – Christopher Sears, David Bridge and Richard Lundeen. The Nominating committee is very grateful for all the candidates recruited and the support we got in our community.